



MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR
Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada
(An ISO9001:2008 Certified Institution)
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2018-19

DATE: 09-04-2019

CIRCULAR

All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 9th April at 1:30 PM in principal chamber.

Agenda

1. External Audit.
2. Selection of External Auditors.
3. Selection of Dates.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

T. Venkatesh
IQAC Coordinator
IQAC

**MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-522017.**

T. Anand

Principal
**PRINCIPAL
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-17.**

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The Principal Office File

All the Members of the IQAC





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Ref: MLEW/IQAC/MOM-CIR/2018-19

DATE: 10-04-2019

MINUTES OF THE MEETING HELD ON 09-04-2019

At the outset Coordinator of IQAC welcomed Dr. J. Apparao, Chairman of the committee, HODs, senior faculty and other faculty members. The agenda points were taken up for discussion with permission of the chair.

The Following points were discussed and deliberated upon in the meeting.

1. Chairperson discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, External Audit and Conduction of Regular classes promptly.
2. Dr.Y. Mallikarjuna Reddy, Principal & Professor, Dept.of ECE, Vasireddy Venkatadri Institute of Technology, Guntur & Dr.S. Suryanarayana Professor, Dept.of ECE, Kallam Haranadhareddy Institute of Technology, Guntur has been selected as External Auditors for ECE department by the chairperson.
3. Chairperson asked the convenient date of the department, the HOD's proposed 24th of April 2019.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

T. Venk
IQAC Coordinator

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T. Anand

Principal
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IQAC Members

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	T. Anand
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	T. Venk
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	Sh. Madh
4	Dr.K.Gouthami	Professor & HOD ECE	Member	G. Uth
5	Dr.G.Ramaswamy	Professor & HOD CSE	Member	G. Ram
6	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	A. S. K. Chaitanya
7	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	V. Jhansi
8	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	N. Ch. Jay
9	Dr.P.Srilakshmi	Professor, S&H	Member	P. Srilakshmi
10	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	G. Lakshmi
11	Mr.P.Venu Babu	Assistant Professor, CSE	Member	P. Venu Babu

T. Venk
IQAC Coordinator
IQAC
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE

T. Anand
Principal
PRINCIPAL
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Ref: MLEW/IQAC/CIR/2018-19

DATE: 13-07-2018

CIRCULAR

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the External Audit which was conducted on **18-04-2018** for the Academic year: 2017-18. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

T. Venk
IQAC Coordinator

**IQAC
MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-522017.**

T. Anand

**Principal
PRINCIPAL
MALINENI LAKSHMAIAH
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All the Members of the IQAC





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Ref: MLEW/IQAC/CIR/2018-19

DATE: 27-09-2019

CIRCULAR

As orders received from the principal, the IQAC would like to remind the department of ECE to submit the action taken report of the Internal Audit which was conducted on 21-03-2019 for the Academic year: 2018-19. Hence, the HOD ECE is requested to submit the same within two days to the IQAC.

IQAC Coordinator

IQAC

**MALINENI LAKSHMAIAH
WOMEN'S ENGINEERING COLLEGE
PULLADIGUNTA, GUNTUR-522017.**

PRINCIPAL

**MALINENI LAKSHMAIAH
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Ref: MLEW/IQAC/CIR/2018-19

DATE: 05-03-2019

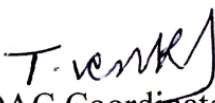
CIRCULAR

All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 6th March at 2:00 PM in principal chamber.

Agenda

1. Internal Audit.
2. Selection of dates.
3. Deputation of staff for Internal Audit.
4. Academics related issues.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.


IQAC Coordinator

IQAC
MALINENI LAKSHMAIAH
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PULLADIGUNTA, GUNTUR-522017.


Principal

PRINCIPAL
MALINENI LAKSHMAIAH
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PULLADIGUNTA, GUNTUR-17.





Ref: MLEW/IQAC/CIR/2018-19

DATE: 06-03-2019

INTERNAL AUDIT

As per the office order from the IQAC dated 6th March 2019, the following committees been constituted by IQAC to carry out the internal audit of the departments in the month of March 2019 as on 21-03-2019.

The Following points were discussed upon in the meeting.

1. Principal discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, Conduction of Regular classes promptly.
2. After discussion with IQAC Coordinator and HOD's, the Principal has finalized the below faculty to carry out their assigned Departmental Internal Audit.
3. All the HOD's were asked to depute the allotted faculty to carry out the duty.

IQAC Coordinator thanked the principal and the HOD's for their cooperation. The meeting ended with vote of thanks.

The committee that audits the department of ECE

Name	Designation	Department	Signature
Dr. G. Rama Swamy	Professor & HOD	CSE	
Mr. Sudhakar Vecha	Assistant Professor	CSE	

IQAC Coordinator

IQAC

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Principal

PRINCIPAL

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IQAC Members

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Chairperson	T. Anil
2	Mr.T.Venkata Rao	Assistant Professor, ECE	Coordinator	T. Venky
3	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	P. Venky
4	Dr.K.Gouthami	Professor & HOD ECE	Member	G. Venky
5	Dr.G.Ramaswamy	Professor & HOD CSE	Member	G. Venky
6	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	A. Venky
7	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	V. Jhansi
8	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	N. Ch. Jayarao
9	Dr.P.Srilakshmi	Professor, S&H	Member	P. Srilakshmi
10	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	G. Lakshmi
11	Mr.P.Venu Babu	Assistant Professor, CSE	Member	P. Venu Babu

T. Venky
IQAC Coordinator

IQAC
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T. Anil

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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Action taken report on External Academic Audit for the Academic Year: 2018-19

As per the orders from the IQAC, the ECE department has successfully completed the external academic audit on 24-04-2019. The following steps are taken as per the suggestions given by the external audit committee.

S.No	Audit Type	Audit Year	Suggestion	Action Taken
1	External	2018-19	Need to organize the more guest lecturers & workshops.	We have conducted 4 workshops and 6 guest lecturers/seminars on various topics.
2	External	2018-19	More involvement of students in activities Hackathon, Seminars and workshops.	Students participated in IOT Boot Camp, IoT Hackathon and State Level Blockathon. Students awarded with merit certificate at IBC HACK, Hyderabad. (Proofs are Enclosed)
3	External	2018-19	Students should improve in getting through competitive exams.	We have conducted Career Development Programs For competitive exams. (Proofs are Enclosed)

HOD

IQAC Coordinator

Principal
PRINCIPAL

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HOD
Dept. of Electronics & Communication Engineering
Malineni Lakshmaiah Women's Engineering College
Pulladigunta, GUNTUR-522017



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Action taken report on External Academic Audit for the Academic Year: 2018-19

As per the orders from the IQAC, the CSE department has successfully completed the external academic audit on 14-03-2019. The following steps are taken as per the suggestions given by the external audit committee.

S.No	Audit Type	Audit Year	Suggestion	Action Taken
1	External	2018-19	Need to organize the more guest lecturers & workshops.	We have conducted workshops and guest lecturers/seminars on various topics.
2	External	2018-19	More involvement of students in activities Hackathon, Seminars and workshops.	Students participated in IOT Boot Camp, IoT Hackathon and State Level Blockathon. Students awarded with merit certificate at IBC HACK, Hyderabad. (Proofs are Enclosed)
3	External	2018-19	Students should improve in getting through competitive exams.	We have conducted Career Development Programs For competitive exams. (Proofs are Enclosed)

HOD
Dept. of Computer Science & Engineering
Malineni Lakshmaiah Women's
Engineering College
Pulladigunta, Guntur-522 017.

IQAC Coordinator

Principal
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